

Bellaire High School PTO Meeting
Minutes of August 3, 2004 Room 117, Bellaire High School

Call to Order: President Nancy Brown called the meeting to order at 7:37 pm. The attendance was light and Nancy suggested we each introduce ourselves to the group. Principal Tim Salem introduced the holder of a new position. The School Improvement Facilitator is Michelle Shoulders and she will be involved in teacher education activities. The new Study Abroad committee chair Ed Klein attended as did Liz Kuntz and Sara Binau in fundraising.

Minutes: Due to lack of a quorum, approval of the May 8 minutes was postponed to the September PTO meeting.

Website: Nancy indicated a committee was needed rather than a single person to coordinate PTO information with Jimmy Newland, the BHS website administrator. Two or more parents would be needed for this committee.

College Info Center: Plans are underway to place a college information center in the foyer entry area of the auditorium. The setup would be similar to the new teaching room located in the library.

Treasurer Report: Becky Grinstead presented the financial report as of July 31. This will not be the last report of the old year, as the PTO fiscal year will not end until August 31, 2004. Almost all of the amounts approved at the May PTO meeting have been disbursed. Only \$200 still remains to be paid out. She indicated we would still have around \$10,000 left to carry over to the 2004-2005 PTO year. Approval of the report was pended till September.

New ID computer: All students are required to get new photo IDs before they can pick up their schedules and textbooks this week. The pictures are not good likenesses, but are printed onto a sturdy plastic card. Printer breakdowns have delayed the process a couple of times. Students have waited in line for several hours to get their IDs.

PTO Newsletter: is at the printers. HISD will get it out this week.

Food Sales: Calendars featuring coupons for Chick-Fil-A will be on sale at open house, if available in time. They will be distributed in September. The Department of Agriculture rules about food sales is not expected to affect the continued sale of food by the PTO done outside the cafeteria.

VIPS: Jeanette Sebesta called parents to help with student registration this week.

Student Handbook: Carol Brush is retyping the information and will send the information to HISD for layout. The PTO Executive Committee voted via email on July 13 to approve \$1000 to go towards the printing of this handbook.

Code of Student Conduct: HISD printed the Code of Conduct for all students for the last year. This notification will be delegated to the individual schools beginning next year.

First Fridays: A continental breakfast is prepared for all faculty and staff for the first Friday of each month during the school year. This is much appreciated by BHS personnel.

Principal Report: Mr. Salem has hired 19 new teachers for the year. Two vacancies remain: a Math teacher and a new part time Biology instructor. New teachers are:

Bowyer, Cory – returning coach

Boyce, Roland – English, coach

Burmester, Diana – IPC

Chapman, Mark – AP Psych, World History

Cordero – P/T Spanish

Dickerson – English

Dunlap, Larry – Choir

Dunn, Janet – Algebra 2, Precal

Dwyer, Gisele – French
Fernandez, Lourdes – Math
Westmoreland, Joe – Math
Jones, Vicki– ESL
Levingston, Lyndsay – Speech
O'Lear, Renee – Biology
Ozuna, Nick - business/ Keyboard/Coach
Quevedo-Torrero, Jesus – ESL Algebra
Schwartz, Elizabeth – English
Thacker, Dana – Spanish
Wagner, Greg – World History

New Counselors are:

Rubin, Marlene York, Eliza Lawler, Charles
Hill, Ameila

New Assistant Principals are: Dave DeBlasio and Jerri Nixon.

More new staff: Jamie Schaaf is GT Coordinator/AP tester. Mrs. Wiltz is additional RN. Michelle Shoulders is the School Improvement Facilitator and will focus on teachers, peer groups classes and meetings.

Bellaire has 189 teachers in total. Mike Clark is the new chair for the Social Studies Department.

Old Business: None

New Business: An electronic marquee is proposed. Currently the marquee is changed by the ROTC members. The City of Bellaire has rules about signage that must be observed.

Participation at PTO meetings by faculty and staff: The Bylaws approved in January specify that two members of the school administration and two members of the faculty should be represented on the PTO Board. Mr. Salem was hesitant to name someone permanently to these positions, but suggested he would rotate responsibility.

Adjournment: The meeting adjourned at 8:30. The next meeting will be at 7:30 on September 7, 2004 in the multipurpose room.

Respectfully submitted:

Norma Eiman
PTO Secretary